

How to pay on Magicbooking continued

As this is the first time we have used Magicbooking for the payment of a residential trip, I have included a selection of screenshots to support parents with setting up the payment plan.

The screenshot displays the booking confirmation page for a residential trip. At the top, it shows 'Book Session' and 'Check Availability' buttons. Below this, the session details are listed: 'Norfolk Lakes March 2026 - 1 session booked'. The cost is shown as '£500.00'. The session dates are '2026/16/03/2026-20/03/2026'. A 'View dates booked' button is visible. The total cost is '£500.00'. At the bottom, there are two payment options: 'Pay Monthly' and 'Submit booking'. A checkbox is present next to the 'Submit booking' button, and a note indicates that clicking it signifies agreement to the terms and conditions.

Item	Amount
Cost of Session(s)	£500.00
Sessions(s)	Norfolk Lakes March 2026/16/03/2026-20/03/2026
Total	£500.00

Children
Rev

Choose your payment method below

I have read and agreed with Great Kingfisher Church of England Combined School T&Cs *

Pay Monthly Submit booking

This screen will then give you the option to pay monthly.

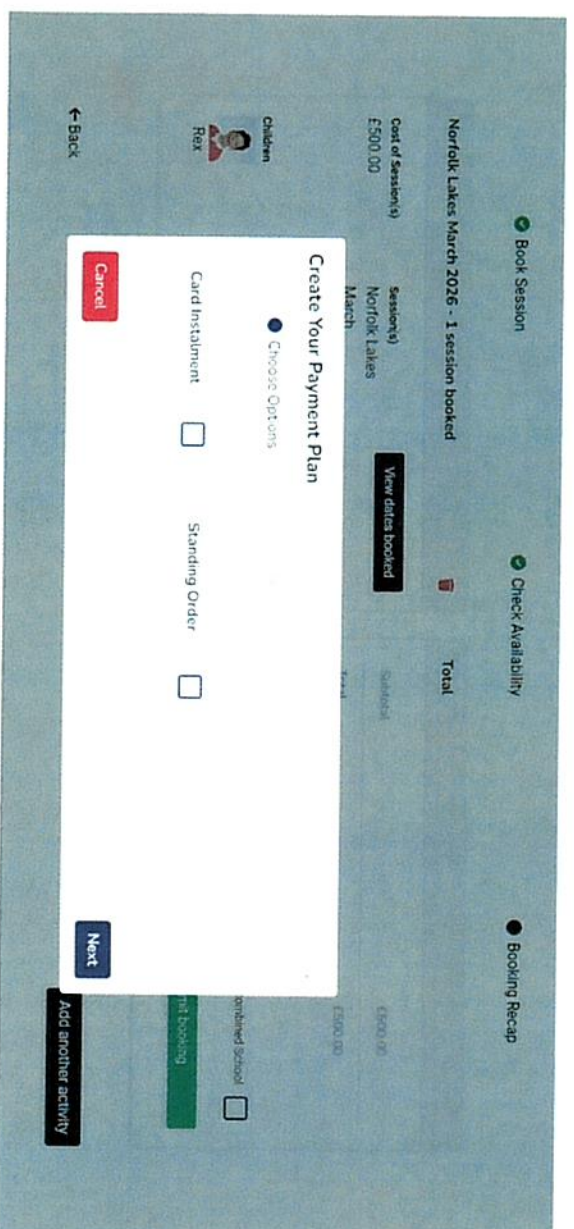
You can either choose to pay all in one go or pay monthly.

If you wish to pay monthly you **must** do this at the time of booking.

You need to click you accept the term T&C and select pay monthly if you wish to pay in installments.

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There are 2 options, you can either pay by card installments or standing order.

You can select either.

Once you have decided click next.

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The screenshot shows the 'Create Your Payment Plan' modal window. It has two tabs: 'Choose Options' (selected) and 'Enter Amounts'. Under 'Choose Options', there is a field for 'Choose your instalment start date (excluding today's payment if required)' with the date '01.02.2025' and a currency symbol '£'. Below this is a 'Next' button. At the bottom of the modal is a 'Back' button. In the background, the main screen shows 'Norfolk Lakes March 2026 - 1 session booked' with a 'View dates booked' button. The 'Booking Recap' section at the bottom right has a 'Next' button and an 'Add another activity' button.

The date needs to be set as
1st of the month and click
next.

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You can choose with card instalment or standing order.

Click next – this will then give you the break down the instalments.

Instalments need to be collected on 1st of the month.

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Create Your Payment Plan

Choose Options

Enter Amounts

Review Plan

Payment Date	Card
20/12/2025	£65.00
01/02/2026	£39.60
01/03/2026	£39.54
01/04/2026	£39.54
01/05/2026	£39.54
01/06/2026	£39.54
01/07/2026	£39.54
01/08/2026	£39.54
01/09/2026	£39.54
01/10/2026	£39.54
01/11/2026	£39.54
01/12/2026	£39.54
	£498.20

Please review your plan and submit your booking.

[← Back](#)

[Next](#)

The payment plan will look the same for either card or standing orders.

You need to click next to confirm your booking.

Parents are reminded that any missed instalments may result in other bookings being cancelled or not be able to make bookings for Wrap Around Care.