

GKCS PTA Meeting Minutes

Date: 7 th October 2019	Location: School Staff Room
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Attendees Lisa Curzon-Tompson (LCT) Dave Wallace Rhi Cockshoot (RC) Louise Savage Pamela Darge (PD) Sharon Last Dieter Uhlmann (DU) Lee Allpress Suzanne Best (SB) Alison Farncombe Natalie Clarke (NC) Niomi Harborne Elaine Rivers (ER) Scarlett Sharp	Apologies Karen Mahdavi (KM) Paul Kelley (PK)
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ACTIONS	WHO	DUE
Friday Muftis <ul style="list-style-type: none"> • Friday mufti's have been agreed with school • Friday 25th October – hamper items: chocolate, alcohol etc. • Friday 8th November – adult tombola, helpers required for collecting items in • Friday 22nd November – kids tombola, helpers required for ticketing straight after drop off • Friday 29th November – cakes/fill a jar, helpers to wrap cakes • Sweet cone making – any helpers that can make these at home. Naomi 	PTA Reps Niomi (1D)	
Hamper Making & Adult Tombola Ticketing <ul style="list-style-type: none"> • Agreed with school hampers will be made up on Tuesday 12th November • Making will commence under the shelter and can then move to Year 6 classrooms • Class reps to ask for volunteers from after drop off until complete • Class reps to ask for donations of hampers (large or small) • Ticketing for adult tombola items to be completed at the same time 	PTA Reps PTA Reps	
Teddy Tombola <ul style="list-style-type: none"> • NC to run. Teddies to be stored in Jo Garlick's office as agreed with SB • Tickets to be added on Friday 29th November. NC & SB to arrange helpers 	SB NC & SB	

ACTIONS	WHO	DUE
<p>Wreaths & Table Decorations (6K)</p> <ul style="list-style-type: none"> • Angela Mash will head this up with Abbie • Wreath making evening will be arranged – date TBC (2 nights required). Preference from school would be to hold on Wednesday 27th November • NC to speak with Peterley about wreath making materials – tree off cuts 	<p>TBC</p> <p>NC</p>	
<p>Santa's Grotto / Workshop</p> <ul style="list-style-type: none"> • Plan to hold in Year 2 classrooms as per last year • Year 6 helpers to be nominated by class teachers - ideally 6-8 from each class • Adult/Parent help is also required • LCT to speak to Alice Dunsmore about heading up the grotto and design, AD will require support to setup • Naaz to co-ordinate gifts for wrapping • SB requested a break time to be added to the schedule for Santa. PTA to schedule <p>Workshop</p> <ul style="list-style-type: none"> • 3 activities to be provided • 300 baubles need to be hole punched and ribbon added – Sharon, Naomi & Alison to complete at home • Reindeer food • 3rd to be confirmed – Elaine and Sharon to discuss with Alice 	<p>LCT</p> <p>Naaz PTA</p> <p>Sharon, Niomi & Alison</p>	
<p>Café (2W)</p> <ul style="list-style-type: none"> • Going to add waffles as an offering – PD to discuss with Penny topping options and how to heat them • PD to discuss with Penny if hot chocolate to be offered again this year • SB has requested PTA use up existing stock of polystyrene cups and then move to recyclable ones instead 	<p>PD</p> <p>PD</p> <p>SB / PTA</p>	
<p>Asian Food</p> <ul style="list-style-type: none"> • Naaz has asked Rizz to contact LCT to discuss and make arrangements and have discussions 	<p>Naaz / LCT</p>	
<p>Mulled Wine to Change to Bar</p> <ul style="list-style-type: none"> • Discussion around changing the Mulled wine to a full bar. PTA to confirm if this is to go ahead and where it would be located • SB confirmed Governors would still run this 	<p>PTA</p> <p>SB</p>	
<p>Dad's Army</p> <ul style="list-style-type: none"> • Turkey rolls to be offered again this year along with Sausages. PK & LCT to discuss and confirm quantities • Vegetarian option to be brie and cranberry • Looking at changing the way it will be presented – look at paper plates or other options. PK to feedback 	<p>PK & LCT</p> <p>PK</p>	

ACTIONS	WHO	DUE
Class Crafts <ul style="list-style-type: none"> • Agreed teachers will do their own crafts • Pricing cap of £1 expenditure per child • SB & NC to brief teachers • Max price to parents to be £2.50 excluding cakes by Year 6 • Class crafts to be confirmed to PTA by SB & NC 	SB & NC	
LSA Stall <ul style="list-style-type: none"> • Mrs Marks to head up • Proceeding with Christmas slime following the success at the summer fayre. Red, green, gold and silver food gel to be used to create Christmas feel 		
Shooting Gallery <ul style="list-style-type: none"> • LCT to speak to Corrie and confirm if this can be held again 	LCT	
Entrance <ul style="list-style-type: none"> • Nina would normally run this • SB to ask JG if she would be happy to do this or any other teachers 	SB	
Raffle <ul style="list-style-type: none"> • Would like help to approach companies to ask for their donations • Committee to agree on top 3 prizes for raffle • Location for the raffle table to be agreed – look at placing at the top of the stairs in the hall • Foam party to be the prize for the class that sells the most tickets • Would the church be prepared to run this on the stall on the day 		
Name the Elf <ul style="list-style-type: none"> • PTA have bought a lifesize elf and there will be a name the elf competition at the fayre • Board to be created – Rhi managing and arranging. Max size for printing will be A0. • It was agreed 200 names/squares will be available to choose from 	RC / PK printing RC	

ACTIONS	WHO	DUE
<p>Class Games</p> <ul style="list-style-type: none"> • Balloon pop – agreed needs to be in a room on its own. Team to blow up balloons and bring in Friday. Elaine, Helen & Katie to blow up. • Candy cane hook – make it bigger on the floor and have more jars available • Christmas Tree Ping Pong – Rob Last to create – Sharon nominated • Pin the Nose on Rudolf • Hoopla – Rudolphs reindeers? – need a design to be created for this • Chocolate Wishing Well – needs a lot of space but worked really well and will run again for christmas • Where's Rudolph – Elaine agreed to make the scene. 50p a go and select a square. 200 squares available. Max size available for printing is A0 • Update Splat the Rat – make into a Christmas scene and think about how to make it splat the pudding 	<p>Elaine, Helen & Katie</p> <p>Rob Last</p> <p>Elaine / PK printing</p>	
<p>Face Painting – 3H</p> <ul style="list-style-type: none"> • Change this stall to festival glitter • One class to be give responsibility and run the stall. • Agreed 3H will run – small selection (3/4) of designs available along with festival glitter and tattoos only 		
<p>AOB</p> <ul style="list-style-type: none"> • Discussion between committee and school to confirm locations and plan for fayre • Confirmed no choir for the start of the fayre. Discussion around could there be a choir singing carols during the fayre – to be followed up at next meeting • Next meeting: Thursday 24th October at 7:30pm at the Beech Tree 		